

**Grace Christian School**  
Elementary Teacher

Job Description

**Overview**

Grace Christian School is looking for a full-time Elementary teacher. The qualified individual must be an evangelical Christian committed to living a Biblical lifestyle. He/she is expected to demonstrate patience, humility, integrity, and kindness while performing his or her day to day duties. †He/she must be devoted to prayerfully work with administration, faculty, students and parents to develop and maintain a school which is thoroughly Christian and academically superb. All Elementary teaching staff is directly responsible to the Elementary Principal.

**Personal Qualifications**

1. Be deeply committed to a consistent daily walk with Jesus Christ.
2. Spend time daily in personal devotions and prayer.
3. Show in his/her life the joy of the Christian life.
4. Follow the Matthew 18 Principle in dealing with students, faculty, parents and administration.
5. Motivate students to accept God's gift of salvation and to grow in their faith.
6. Possess the ability to work gracefully with parents, students, and other school staff to develop a unified and successful educational program.
7. Demonstrate the ability to accept and carry out responsibilities and make competent, professional decisions.
8. Be willing to eagerly participate in professional development.
9. Recognize the role of parents as primarily responsible before God for their children's education and be prepared to assist them in that task.
10. Maintain a personal appearance that is a Christian role model of cleanliness, modesty, good taste, and in agreement with school policy.
11. Respectfully submit and be loyal to constituted authority. Shall notify the administration of any policy he/she is unable to support.

**Qualifications**

1. Holds a bachelor's degree from an accredited college or university.
2. Current ACSI and/or State Teaching Certificate in Elementary Education preferred.
3. Two or more years of classroom teaching experience preferred.
4. Knowledge of computer technology required.
5. Willingness to pursue higher education and continue progress in career development.
6. Willingness and ability to coach/sponsor extra curricular activities preferred.

**Job Description**

1. Teacher will provide classroom instruction in Grades K-6 depending on grade level.
2. Must have computer skills to employ computer programs to post grades and communicate with parents.
3. Must also have a willingness and ability to assist in total school program and extra curricular activities.
4. Maintain clear, open and professional communication with parents.
5. To work with administration to keep parents adequately informed of student discipline.
6. Integrate Biblical principles and perspectives throughout all curriculums from a Biblical worldview.